

Terms and conditions for expert witness reports

1. My fees for preparation of reports and qualifying work and conference with Counsel will be based on £170.00 per hour plus VAT. This includes all administrative charges .
2. Attendance at Court as a Professional/Expert Witness will be charged at £1,200.00 plus VAT per day or £600.00 plus VAT per half day plus travel and subsistence. The **minimum** charge for attendance at Court is £600.00 plus VAT. Payment would be expected even if oral evidence was not given.
- 3 Travelling time will be charged at 75% of the hourly rate plus VAT in addition to travelling costs and subsistence. Mileage will be charged at 65p per mile plus VAT.
- 4 It is the responsibility of the instructing party or parties to keep the Hospital informed as to progress in this case, in particular concerning any matters which may affect the scheduling of work, meetings, Court attendances and conferences. Failure to do so will result in cancellation fees as follows:

If a scheduled Court appearance, experts meeting, conference or client or other appointment arranged on instructions by the instructing party is cancelled or rescheduled at less than 2 full working days notice, the Hospital will levy a cancellation fee of 100% of the time set aside for the cancelled event. Cancellation at less than 3 full working days notice will be charged at 75% of time set aside and at less than 10 working days notice will be charged at 50% of the time set aside. No fee will be payable for cancellation made more than 10 working days in advance.

5. I am able to offer an examination appointment within 7 days of receipt of instructions. In an urgent case I may be prepared to see a client at shorter notice if needed. I contract to deliver the report within 14 days of having examined your client, assuming that further sources of information are not required.
6. I am able to visit clients at home or in prisons.